



Holy Rosary School School Advisory Council Agenda and Minutes

Minutes and agenda are confidential

Term: 2	Date: 20 July 2022	Location: Staffroom	
Time Beg. 6:30	Time end: 8:25	Next Meeting: 31 August 2022	
Apologies: Fr Thang			

Expectations of Council Members (SAC Terms of Reference p.6)

Each council member is required to commit to the following:

- understanding the council's role
- having a positive and constructive attitude
- elevating any appropriate issues for consideration by the council
- declaring and not allowing any personal interests to conflict with the interests of the school and properly manage any conflict of interest in accordance with the School's Conflict of Interest Policy
- preparing for council meetings
- attending each council meeting, unless there are extenuating circumstances
- bringing expertise and views to discussions on behalf of the whole community
- participating actively and responsibly
- acting honestly and fairly, in good faith and in the best interests of the school
- acting ethically and with a high level of integrity
- conducting themselves professionally and treating other council members fairly, sensitively, consistently and with respect
- undertaking council work with reasonable care and diligence
- participating in council formation activities
- keeping confidential the information received in the course of service as a council member
- not taking improper advantage of their position as a council member
- abiding by the applicable MACS school governance policies and key documents including MACS Statement of Mission, Working Together in Mission, school's Child Safety Code of Conduct and Conflict of Interest Policy.

SAC Goals

The SAC will provide....

1. advice to the principal on important school matters on behalf of the school community

2. a point of connection between the wider school community, parish and school leaders
3. support the principal, school leadership and staff

Code of conduct submissions

1. Code of conduct provided by:
2. Leona
3. Pilar
4. Damien

Remaining members to bring Code of Conduct to the next SAC:

Laura
Rachel

Item No:	Topic	Name	Time Allocation	Main Discussion points	Actions/Outcomes (Who and when)
1.	Prayer Acknowledgement of Country	Maria			
3.	Principal Report	Chris		<ul style="list-style-type: none"> ❖ Update on recent school activities ❖ Grant application update ❖ Covid update ❖ SAC members to return signed Code of Conduct 	<p>School Activities Fundraising: Trivia Night, Science, Election, Winter Warmer Day, Pot Luck</p> <p>Academic: 5/6 Sustainability showcase, Yr 2 Book Launch, Reconciliation, NAPLAN, science fair NAPLAN will be in March 2023 to get results earlier in the year. Over 100 science projects – higher than every other year.</p> <p>Coming Up: Eucharist, 5/6 camp, 100 days of Prep, STS, Wonder of Living (5/6 students)</p>

					<p>Grant Application: Tour for MAC but gave not indication on if they will get grant in September</p> <p>School Goals: Learning and Teaching</p> <ol style="list-style-type: none"> 1. PBL visit to Corio impact and written lessons, revision of expectations, SWIS, printing, reflection sheets, flowchart -inappropriate behaviours 2. Writing Year 2 Book Launch, Preps Retrospective: Sandra RGM – whats been achieved to plan for next steps 3. MSOL P-2 teachers Intensive Partnership Teacher <p>Inquiry Tracker- Partner to Carter and Co Creative</p> <p>COVID Update: Peak August 83% inc in hospitalisations in last 2 weeks. Impact of masks (MACS data) Stay Well in Winter campaign vax flu and covid, masks Covid case reporting (emails)- still pandemic orders</p> <p>staff illness- 2/3 have had it once and now second round. Limited CRTS- even to replace staff on leave. Budget</p> <p>Risk v Reward- production - bringing them together multiple times, limited staff, limited space</p> <p>Please be aware we may go back to online learning if not enough teachers</p> <p>Keep emphasis on learning and teaching as opposed to other activity</p> <p>Learning and teaching day to day is more important – risk vs reward</p> <p>Hopefully look at other options towards the end of the year for grade 6 – big day out, graduation etc.</p> <p>Just not the capacity for the production for teachers etc.</p> <p>Actions: Will be put to the teachers for 5/6's possible production – opt in for other students that may be interested to put on something small.</p> <p>Action: Update in the newsletter about risk vs reward during uncertain times that primary focus is on learning.</p>
--	--	--	--	--	---

4.	Communication	Laura		❖ Process update	<p>No news about the build – platform and app has been chosen. Possibly start introduction at the end of year – start introducing it at the end of term 4 and will begin properly start of 2023. Introduction of platform during year level events Chris met with Greg from enquiry tracker – 4 buttons on the website to have enrolments, send me brochure, book a tour (can book a tour). – very useful for admin staff</p> <p>Action: Chris/Laura will follow up with email on progress of build</p>
5.	Class Host Update	Maria/Leona		<ul style="list-style-type: none"> ❖ Updates and next steps ❖ Feedback 	<p>Covid throwing a spanner in the works First fortnight organize get togethers – put in newsletter Bit of a calendar for year levels Class hosts to ask parents if they have a skill that can help in classrooms and other areas they can help. Teachers to put list together of where and when they need help.</p> <p>Action: -</p> <ul style="list-style-type: none"> - Maria to send email for help in classroom this week and next - Rachael to start collating names/skill set for parents - Send email to class hosts and advise of skill set and how different parents can help. - Will email class hosts for help around food assistance after Chris provides requirements
6.	Parent Help	Laura/Rachel		<ul style="list-style-type: none"> ❖ Possible working bees ❖ Parent help around the school grounds – beautification 	<p>What can parents do to help create a spring working bee agenda. Lots of things that can be done around the school – people already come in and clean leaves etc. Chris having difficulty to get people to respond to quotes Chris looking at possibly getting solar power as electricity is very expensive What small tasks can be done for a working bee. SAC to look at masterplan</p> <p>Action:</p> <ul style="list-style-type: none"> - Share masterplan - Rachael will do a work around and see what can be done

					<ul style="list-style-type: none"> - Ask teachers for a list about things to fix around the classroom/school.
7.	Mental Health funding	Chris		<ul style="list-style-type: none"> ❖ Information on mental health funding – expectation ❖ Possibility of having a counsellor/psychologist ❖ MACS assistance 	<p>Chris contacted MACS – have not worked out criteria so don't know what we can get. Watch this space – waiting for further Action: put a note in the newsletter. Waiting to hear from the government about funding and allocation.</p>
6.	Social and Fundraising Team	Leona/ Damien/ Chris		<ul style="list-style-type: none"> ❖ How much raised in terms 2 and break down of where funds are going. 	<p>About \$2K for election Trivia might lots of \$17K Break down of funds: (parents can see where the money goes)</p> <ul style="list-style-type: none"> ● Reading and Maths Resources ● iPads ● Bike shed and helmets (looking at the possibility of having a bike program at school – learn to ride, safety, bike maintenance - suggestion) ● Building cubby house/removal of coop – <p>Action: -</p> <ul style="list-style-type: none"> - Put in newsletter where the money is going - Look at learning goals and where the money can go - Leona to follow up Erin how much we made from fundraising to date
7.	Body Positive Seminar	Chris		<ul style="list-style-type: none"> ❖ Possibility of out of hours parent seminar to discuss body positive programs. 	<p>Could host a session for the parents: Inviting parents to come along for a body positive workshop. All parents/members keen for this to happen.</p> <p>Action: Chris to follow up about a seminar that parents can attend</p>
8.	AGM Feedback	Rachel		<ul style="list-style-type: none"> ❖ Feedback 	<p>People don't feel like it was advertised well enough. Re-think the branding</p> <p>Action:</p> <ul style="list-style-type: none"> - Team to think about how could we encourage people to come along. - Possibly school update as well as SAC AGM. - Laura to look at draft at how it will run

To put toward the next agenda:

More on communication

Audit for walk around

Sharing learning goals